
MEMORANDUM

To: Area Contractors
From: SMBA Staff on Behalf of Kalamazoo County Department of Health and Community Services
Environmental Health Division
Date: 3/15/2022
Re: New Well & Septic Reporting Requirements to Obtain a Certificate of Occupancy

The Kalamazoo County Department of Health and Community Services – Environmental Health Division (“HCS-EHD”) oversees the approval and inspection of private septic and well installations and alterations. The HCS-EHD is seeking to better coordinate with building departments in their jurisdiction to ensure that septic and well installations are inspected and approved prior to the issuance of a certificate of occupancy or demolition permit.

Effective immediately, contractors will be required to submit copies of the septic and/or well inspection approvals from the HCS-EHD before a certificate of occupancy will be granted. This does not apply to projects which connect to public water and/or public sewer.

Additional information can be found by contacting the Environmental Health Division:

Website: <https://www.kalcounty.com/hcs/eh/>
Phone: 269-373-5210
Address: 3110 E ALCOTT ST
KALAMAZOO MI 49001