



**Southwest Michigan Building Authority**

**ELECTRICAL PERMIT APPLICATION**

7275 West Main Street, Kalamazoo MI 49009

Phone: (269) 585-4150

Email: [info@swmiba.org](mailto:info@swmiba.org)

Web: [www.SWMIBA.org](http://www.SWMIBA.org)

**PERMIT #** \_\_\_\_\_

**PARCEL ID #** \_\_\_\_\_

Authority: 1972 PA 230. Completion: Mandatory to obtain permit. Penalty: Application must be completed, signed, and proper fee paid, or permit will not be issued.

**I. Job Location**

Name of Owner / Agent	Phone Number of Owner / Agent	Has a Building Permit been obtained for this project?
Job Location (Street Number & Street Name)	Name of City, Village, or Township of Job Location	

**II. Applicant Contractor Homeowner \*\*\*Be sure to include your contact information\*\*\***

Name	Company Name	License Number	Expiration Date
Address (Street Number and Name)	City, State	Zip Code	
Phone Number (Include Area Code)	Fed. Emp. No. (Or Reason for Exemption)		
Workers Compensation Insurance Carrier (Or Reason for Exemption)			
Email Address			

**III. Type of Job**

<input type="checkbox"/> <b>Single Family</b> <input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> <b>New</b> <input type="checkbox"/> <b>Alteration</b>	<input type="checkbox"/> <b>Service Only</b> <input type="checkbox"/> <b>Special Inspection</b>	<input type="checkbox"/> <b>Premanufactured Home Setup (State Approved)</b> <input type="checkbox"/> <b>Premanufactured Home Setup (HUD Mobile Home)</b>	<input type="checkbox"/> <b>State Owned</b> <input type="checkbox"/> <b>School</b>
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Description of Work:

**IV. Homeowner Affidavit**

I hereby certify the electrical work described on this permit application shall be installed in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**V. Applicant Signature**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

By submitting this application and checking the box next to your typed signature, you are verifying and agreeing that it will be legally binding and enforceable and the legal equivalent of your handwritten signature, pursuant to the Uniform Electronic Transmissions Act, P.A. 305 of 2000; MCL 450.831 et seq.

**TYPED SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with section V):**
**DATE:**

**Check Box to Verify Signature**

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## VI. Fee Clarification

Item 14, Mobile Home unit site: when installing a site service in a park, the permit application must include the application fee service, the number of park sites, and a final inspection. When setting a HUD mobile home in a mobile park, a permit must include the application fee, service, feeder, and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home on a pre-manufactured home on private property, a permit must include the application fee, service, feeder, and a final inspection.

## VII. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.

ELECTRICAL FEE CHART		FEE	# ITEMS	TOTAL
1	Application Fee (Non-Refundable).	\$25.00	1	\$25.00
2	Air Conditioner	\$6.00		
3	Circuits	\$5.00		
4	Dishwasher, Garbage Disposal, Range Hood	\$5.00		
5	Electrical - Heating Units (Baseboard)	\$5.00		
6	Feeders - Bus Ducts, Etc. -- Per 50'	\$6.00		
7	Generator - Residential	\$9.00		
8	Lighting Fixtures -- Per 25	\$6.00		
9	Furnace - Unit Heater	\$6.00		
10	Power Outlets (Ranges, Dryers, Etc.)	\$5.00		
11	K.V.A. & H.P.:Units Up To 20 -- Commercial	\$6.00		
12	K.V.A. & H.P.:Units 21 - 50 -- Commercial	\$9.00		
13	K.V.A. & H.P.:Units 51 & Over -- Commercial	\$10.00		
14	Mobile Home Park Sites*	\$12.00		
15	Unit Vents / PTAC Units	\$10.00		
16	Service - thru 200 Amp ENERGY REQUEST #	\$10.00		
17	Service - 201 Amp thru 600 Amp ENERGY REQUEST #	\$10.00		
18	Service - 601 Amp thru 800 Amp ENERGY REQUEST #	\$20.00		
19	Service - 801 Amp thru 1,200 Amp ENERGY REQUEST #	\$25.00		
20	Service - Over 1200 Amp ENERGY REQUEST #	\$50.00		
21	Smoke / Carbon Monoxide Detectors (Per Dwelling Unit)	\$6.00		
22	Signs - Lighted	\$10.00		
23	Swimming Pools / Pool Bonding	\$25.00		
24	Fire Alarm Systems (Not Smoke Detectors) Up to 10 Devices	\$50.00		
25	Fire Alarm Systems 11 to 20 Devices	\$75.00		
26	Fire Alarm Systems Over 20 Devices (Per Device)	\$5.00		
27	Energy Management Temp. Control - Energy Retrofit Temp. Control	\$50.00		
28	Energy Management Temp. Control - Devices Energy Management	\$5.00		
<b>INSPECTION FEES</b>				
29	<input type="checkbox"/> Underground <input type="checkbox"/> Service <input type="checkbox"/> Rough-in <input type="checkbox"/> Final	\$50.00 Ea		
30	Reinspection / Consultation****	\$50.00 Ea		
<b>TOTAL FEE (Must include the \$25 application &amp; final inspection fee.)</b>				
<small>VI Fee Clarification, item on page 2. Required for all school and state-owned construction projects, ***The Michigan Electrical Code Rules no longer contain requirements to see permit and inspect data and telecommunications wiring; therefore, this section is voluntary. ****See VIII Electrical Permit Application Supplemental on Page 3.</small>				

### VIII. Supplement to Electrical Permit Application

#### **ELECTRICAL PERMIT APPLICATION SUPPLEMENTAL**

If consultation is requested before a permit has been issued, a \$50 cost of services rendered fee will be charged, and will be paid prior to consultation.

Plans must be submitted with an Application for Plan Examination, except as listed below. Plans are not required for the following:

1. When the electrical system rating does not exceed 400 Amps and the building is not over 3,500 square feet in area.

What is the rating of the service or feeder in ampere?

\_\_\_\_\_

What is the building size in square footage?

\_\_\_\_\_

Plans are required for all other building types and commercial projects and shall be prepared by or under the direct supervision of a registered design professional licensed pursuant to 1980 PA 299 and shall bear that design professional's seal and signature.

### IX. Instructions for Completing Application

General: Electrical work shall not be started until the permit for said work has been issued by SMBA. All installation shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call SMBA providing as much advance notice as possible, SMBA will need the job location and permit number.

Expiration of Permit: a permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

#### **SMBA Internal Use ONLY**

Plan Review:  Required  NOT Required

Determined By (Initials) \_\_\_\_\_ Date \_\_\_\_\_

Building Official

Fire Marshal

Electrical Inspector

Other \_\_\_\_\_

MAKE CHECKS PAYABLE TO:

SOUTHWEST MICHIGAN BUILDING AUTHORITY -OR- SMBA

ALL INSPECTIONS REQUIRE A 48 HOUR NOTICE!