

Southwest Michigan Building Authority

June 27, 2019

The SMBA regular meeting was held at the Oshtemo Township Hall, Chair Jeff Sorensen called the meeting to order at 8:30 a.m.

PRESENT:

Jeff Sorensen, Chair, Cooper Representative
Carol DeHaan, Treasurer, Cooper Representative
Dusty Farmer, Oshtemo Representative
Grant Taylor, Oshtemo Representative

Also present were Building Official Garrett Reitenour, and Board Secretary Deb Everett.

Consent Agenda

Meeting Minutes – April 25, 2019 Regular Meeting
Receipts & Disbursements Reports (April & May)
Permits/Inspection Report (April & May)
Motion by Taylor, second by DeHaan to approve the consent agenda. Carried 4-0.

2019 Audit Presentation

Ben Walker of Seber Tans, P.C. presented an overview of the 2018 financial audit.
Motion by Sorensen, second by Taylor to approve the draft audit. Carried 4-0.

Board Chair Position

Sorensen advised he would like to remain on the SMBA Board but step off as chair due to other commitments.
Motion by Taylor, second by DeHaan to appoint member Dusty Farmer as Chair.

BS&A Enterprise User

Board consensus to appoint Grant Taylor as the Enterprise User for SMBA Building.net software program.

Afirm Building Inspector Contract

Motion by Sorensen, second by Taylor to affirm contract with Adam Dahlgren for building inspection services as needed. Carried 4-0.

Meeting adjourned at 9:37 a.m.

Next Regular Meeting – July 25, 2019 – 8:30 a.m.