

Southwest Michigan Building Authority

**September 28, 2017**

The SMBA regular meeting was held at the Oshtemo Township Hall, Chair Jeff Sorensen called the meeting to order at 8:30 a.m.

**PRESENT:**

Jeff Sorensen, Chair, Cooper Representative  
Deb Everett, Secretary, Oshtemo Representative  
Carol DeHaan, Treasurer, Cooper Representative  
Nancy Culp, Oshtemo Representative  
Larry Stehouwer, Citizen at Large

Also present were Building Inspector Garrett Reitenour, Administrative Assistant Crystal Bartel, and Attorney Jim Porter.

**Consent Agenda**

August 24<sup>th</sup> Regular Meeting Minutes  
Financial Report  
Building Official Report

Motion by Everett, second by DeHaan to approve the consent agenda. Carried 5-0.

**2018 Budget**

The Board reviewed the proposed 2018 budget and set a special meeting for October 4<sup>th</sup> to discuss with Building Official Reitenour as he was not present due to attending educational conference.

**Other Business**

Building Inspector Reitenour provided updates on the follow up of expired permits.

Meeting adjourned at 9:40 a.m.

Special Meeting – October 4, 2017 – 8:30 a.m.

Next Regular Meeting – October 26, 2017 – 8:30 a.m.